

Notice of Annual General Meeting

Dear member,

You are invited to attend the Annual General Meeting of the Brentwood and Ongar Constituency Labour Party to be held on Wednesday June 6th 2018 at Maple Hall, Maple Close, Brentwood, CM13 2EA. An agenda and notes of last year's AGM are below. All other papers can be found at www.brentwoodandongarlabour.org.uk/agm2018/ or are available on request. Please send nominations for the Executive Committee, Essex Campaign Forum and for the NEC.

Best wishes, Richard Millwood, Chair (chair@brentwoodandongarlabour.org.uk or 07790 558641)

Agenda	Duration	Start
1 Time for informal chat and catch-up over a cup of tea	00:30	19:30
2 Welcome, introduction and minutes of April meeting – Richard Millwood	00:05	20:00
3 Local election report, outline plans for 2019, ward champions (Tim Barrett)		
4 Annual General Meeting (Richard Millwood to chair until item 7) 1. Welcome and Apologies for Absence 2. Minutes of the 2017 AGM 3. Officer Reports A. Chair (Richard Millwood) B. Political Education (Sue Kortlandt) C. Fundraising & Events (see Secretary's report & Accounts & Treasurers Report) D. Auditors 4. Local Government Report A. Brentwood Borough Council (Gareth Barrett) B. Parish Councils (nine Parish Councillors, noted in Secretary's report) C. Parish Council vacancies 5. Local Election Report (Gareth Barrett) 6. Approval of Accounts & Treasurers Report (Pat Woods) 7. Election of Officers (Jane Winter to chair until new chair elected) A. Executive Officers - Chair, Vice Chair (Campaigns & Political), Vice Chair (Membership), Secretary, Treasurer and Women's Officer B. Executive Committee seven ordinary members C. Non-Voting members - Auditor 1, Auditor 2, Youth & Student Officer, Chair of Campaigns Committee D. Coordinators - Youth & Student, Women's, Trade Union Liaison, Political Education, Press & Publicity 8. Election of Delegates A. National Conference Delegates - already approved in April: John Pickard and June Simmons, to approve Ross Moncrieff B. Essex Campaign Forum Delegates - four	00:30	20:05
5 Brentwood Branch 2018 Annual General Meeting 1. Welcome and Apologies for Absence 2. Election of Officers (Chair, Secretary and Treasurer)	00:05	20:35
6 Nominations for the NEC. Members to nominate in advance, vote on the night for the CLP's nomination.	00:20	20:40
7 AOB Century Club draw – Pat Woods	00:10	00:00
8 Closure of formal meeting		00:10

**Brentwood & Ongar CLP
AGM**

**Notes of the Meeting held 5th July 2017 at
Kelvedon Hatch Village Hall**

Present:

Cameron Ball, Liam Baker, Felicitie Barnes, Paul Barrett, Gerry Bender, Dick Carter, Gordon Dimmock, Aileen Donnelly, Richard Enever, Mick Fletcher, Brian Frakes, Diane Gill, Pat Gill, Lena Green, Philip Holland, Richard Hollox, Ann Howarth, Stephen Howarth, Ann Huish, Ron Huish, Dawn Jelley, Susan Kortlandt, Jenny Mayo, Peter Mayo, Richard Millwood, Joanna Moncrieff, Eadaoin O'Brien, John Pickard, Diana Roberts, Sheila Spring, Ray Sturmer, James Taylor, Pauline Watts, Alison Wingfield, Jane Winter, Pat Woods, (37 Members and supporters)

Apologies:

June Barrett, Tim Barrett, Kevin Brailey, Frank Caves, Clare Dorothy, Chris Farnan, David Minns, Michele Wigram, Nici Walker.

1. Welcome and Apologies for Absence

Richard welcomed all present. He announced that our CLP now has 778 Members, Supporters and Affiliates, with 48 of these joining since the General Election a month earlier.

2. Minutes of 16 May 2016 AGM

Accepted as accurate and signed.

3. Officers' Reports

Copies had been circulated previously and no questions were raised.

4. Local Government Report

Gareth Barrett spoke to his written report. The following matters were highlighted:

Further re-structuring of the management teams at BBC was happening. Some joining with Basildon Council.

Questions were raised about the loss of skills as a result of staff reductions. This appeared to have been a significant issue with the disaster in Kensington & Chelsea.

The Brentwood CEO had commissioned inspections of all council owned buildings of height, which had been completed within three days of Grenfell.

BBC Licensing Committee has fire regulations as part of the approval process, which had resulted in a higher standard of inspection.

Some outsourcing of functions had enabled BBC to gain from greater access to expertise e.g. Legal Services.

Suggestions by our Councillors on the proposed Budget had been received positively.

There is a plan in 2017 to resurrect the Labour Group of Councillors now that the selection to Parish Councils had increased.

5. General Election Report

The June meeting of the CLP had been devoted to feedback on the national and local campaigns.

Two Members had been selected to stand in the Snap General Election – Gareth Barrett for Brentwood and Ongar, and Liam Preston for Epping. Both had run active campaigns and increased the Labour vote.

In Brentwood & Ongar some 80+ members and supporters had been active in campaigning.

This desire to continue campaigning will be taken up by the Campaign Forum in the long lead up to the local elections next May.

41 new members had joined since 8 June, which has brought our total membership to 778.

6. Approval of Accounts & Treasurer's Report

The Accounts were approved.

Having funded two elections in quick succession (Essex County Council and the General Election) our funds are depleted. It will be necessary to hold regular fund raising events. Members were also encouraged to join the Century Club.

7. Adoption of Constitution

The growth in membership has triggered a review of the Constitution.

We are required to adopt a standard structure based on the Labour Party Rulebook 2017.

Gareth spoke to the changes that will be necessary, and presented the structure.

John Pickard requested that the new Executive Committee develop a role for our TU delegates. The adoption of the new constitution was proposed by Alison Wingfield and seconded by Pat Woods and was unanimously approved.

8. Election of Officers & Delegates

The election of officers resulted in:

Chair	Richard Millwood
Vice Chair (Campaigns and political)	Tim Barrett
Vice Chair (Membership)	Sue Kortlandt
Secretary	Jane Winter
Treasurer	Pat Woods
Women's Officer	June Simmons
Ordinary Member	Gareth Barrett
Ordinary Member	Toby Blunsten
Ordinary Member	John Pickard
Ordinary Member	Eaodain O'Brien
Ordinary Member	Ann Huish
Ordinary Member	vacant
Ordinary Member	vacant

Non-executive officers were elected as:

Auditor 1	Joanna Moncrieff
Auditor 2	Ann and Stephen Howard
Youth & student Officer	James Taylor
Chair of the Campaigns Committee	Toby Blunsten

Delegates to the National Conference:

First ordinary delegate	Susan Kortlandt
Women's delegate	June Simmons
Youth delegate	Toby Blunsten

Delegates to the Essex Campaign Forum:

Delegate	Toby Blunsten
Delegate	Jane Winter
Delegate	Tim Barrett
Delegate	vacant

9. Fund raising events

Members were reminded that the first three events for 2017-18 are

1. Labour Bash. Friday 14th July. 7.30
2. Summer Garden Party. Saturday 22 July 2.30
3. Autumn Quiz Night. Friday 15th September 7.30 Ingatestone & Fryerning Community Centre.

10. Any other business

Richard Enever reminded the meeting that the Crossrail trains had now been built and would not have toilets. The new Executive Committee will contact Mike Gapes, who chairs the MPs group on Crossrail and express our disappointment.

Gerry Bender suggested that a collection be made at meetings towards the hire of the venue and Party funds in general.

BRENTWOOD BRANCH 2017 AGM

Election of officers took place.

Chair	Richard Millwood
Secretary	Jane Winter
Treasurer	Pat Woods

NEXT MEETING

Wednesday 6th September 2017

7.30pm Pilgrims Hatch Parish Room, 1 Orchard Lane, CM15 9RD

Jane Winter
13 July 2017